

# Williamsburg Township Board of Trustees Minutes

## January 14, 2013

The Williamsburg Township Board of Trustees met on Monday January 14, 2013 to transact business. Chairman Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Yvonne Malott, Ken Wylie, Ed Boll and Brian Tatman.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Jordan second. All yeas. Mr. Jordan pointed out that we will have some challenges with the general fund this year, but knows we can work through them.

### **Cemetery & Maintenance Report**

Mr. Tatman said that the International truck had some big issues over the past couple of weeks but they were repaired at Auto & Truck of Williamsburg. Mr. Tatman said that the cemetery information is in a database on the server now. He printed a copy of the entire cemetery. He gave a copy of all interred in 2012. He gave a copy of township graves for sale. Mr. Boll asked if we only used Auto & Truck of Williamsburg, because he feels they are a little high on cost. Mr. Bainum said that we try to use them because they are local. Mr. Henning said that they are local and have a tow truck and can bail us out any time of the day or night and it makes it convenient.

### **Zoning Report**

Mrs. Malott presented a zoning report. She said that she has checked with all of the zoning board members that have terms expiring and everyone she has talked are all willing to extend their terms, but she still has a few to check with and will bring the revisions to the next meeting to vote.

### **Emergency Services Report**

Mr. Wylie gave a report of the 2012 statistics which showed 1,019 EMS runs, 317 fire runs, including 4 structure fires. He said that there is one broken storm siren on Bethel Concord Road and it will cost \$425 to fix it. Mr. Henning motioned to hire Clayt Werden to fix the fire siren for \$425. Mr. Jordan second. All yeas. Mr. Wylie said that he would like to send himself, Judy Morgan and Jason Pollitt to a HIPAA compliance seminar in Cincinnati at a cost of \$249/each, because they deal with a lot of sensitive information. Mr. Jordan motioned to send up to 3 people to this seminar at a cost of \$249/each. Mr. Henning second. All yeas. Mr. Wylie gave the trustees a proposed rental agreement of facilities for the emergency services building and asked them to review it and approve it at the next meeting if possible. He said that they designed a new form to check out equipment at the building so that they know where everything is at all times. He said that the switch went out on the air compressor and Tom Wright fixed it today and thanked him for doing that. He gave the trustees a copy of items that need to be replaced in the coming years. He said that they have applied for grants to cover upgrading turnout gear, SCBA units and cardio/defibrillators, but we need to think about purchasing them if the grants don't come through. He said that they really need a staff vehicle, because the old GMC Jimmy's need to be replaced. He said that they are looking at a 4x4 crew cab pickup and he will be gathering cooperative purchasing pricing and bringing to a future meeting. Mr. Henning asked if they needed a new ambulance soon. Mr. Wylie said that the ambulance isn't a great need right now, because they are rotating the 2003 and the 2009 ambulances in service every other month and they don't have any more problems with one than the other. He said that he will evaluate that from year to year, but thinks we shouldn't need to purchase one this year.

Mr. Bainum said that each trustee received a CD from the Ohio Public Utilities Commission giving details on their proposal on raises fees as they are required to provide to us. Mr. Jordan said that he looked at it briefly and thinks that the rate increase proposal is outrageous when others aren't getting raises and feels that the request is unjustified.

Mr. Henning said that our general fund has been dropping each year because of loss of tax revenue due to deregulations, etc. and loss of estate taxes and decrease in local government fund. He said that we need to shop around for better insurance rates. Mr. Bainum said that he intends to go off the township health insurance and to allow the township to reimburse his out of pocket rates as allowed by ORC and that will save the township quite a bit of money. Mr. Henning motioned to shop around for lower health insurance premiums. Mr. Jordan second. All yeas. Mr. Bainum motioned to continue to provide health insurance for all eligible employees and elected officials and to allow the township to reimburse out of pocket premiums as allowed per ORC for the employees or elected officials that do not take the township offered health insurance. Mr. Henning second. All yeas.

Mr. Bainum said that he talked with Marion Crosswell about being our nominee for the township Salute to Leaders award and she was very excited. He said that Subway restaurant is moving into the Kirk building on Main Street in the village and Family Dollar is in negotiations for the Luce Electric and Baskets and Treasures buildings on Main Street.

Mr. Carson said that he emailed a 2012 budget to the trustees a couple of weeks ago and asked them if they had reviewed it. Mr. Carson said that due to the financial situation of the general fund, we are at the point that the trustees and fiscal officer's salaries must be apportioned across the various funds as allowed by the ORC starting this year. He said that the loss of estate taxes, real estate taxes and big decreases in the local government fund have put us in this position. He said that he has checked with the prosecutor about how to handle this and has a form. He said that he has talked to neighboring townships and other townships do this already and have for years. Mr. Jordan motioned to allow the fiscal officer to pay the trustees and fiscal officer salaries from various funds as allowed by the ORC and to follow the proper procedures in doing this. Mr. Henning second. All yeas. Mr. Henning motioned to approve the 2012 appropriations as presented by Mr. Carson. Mr. Jordan second. All yeas.

Mr. Henning said that we had been invited by the Williamsburg/Batavia Hike Bike Committee to sponsor a table at the pig roast this weekend and they have said that Batavia Township, Williamsburg Village and Batavia Village are all sponsoring tables. He said that given our financial situation, the township can't afford to financially support it from public funds, however we fully support what they are doing. Mr. Henning and Mr. Carson said that they are both personally financially supporting it and planning to attend.

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Mr. Henning motioned to adjourn at approximately 8:25 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairman